



## COVID-19 Preparedness at Learning Pathways

The staff at Learning Pathways has been trained and instructed to adhere to the recommended COVID-19 protocol as determined by the City of San Jose, the County of Santa Clara, and the State of California. These rules, regulations, and strategies will remain in effect until we are informed otherwise by the authorities. Learning Pathways parents will be notified if and when rules and regulations are modified.

These rules, regulations, and strategies are only effective if we all work together as partners against this pandemic. We know our staff is being extremely careful when they are away from the school, and we need to trust that our Learning Pathways parents are exercising the same caution.

*Have you and all your family members age 12 and over been vaccinated against the COVID-19 virus?*

*Are you and your child wearing a facemask in public?*

*Are you maintaining proper social distancing of 6' or more between yourself and others whenever possible?*

*Are you washing your hands and/or applying hand sanitizer often?*

PLEASE use common sense and follow these safety guidelines. If you do, the staff, the parents, and the children of Learning Pathways will most likely remain unaffected by the COVID-19 pandemic. **We are all counting on you.**

**If you are aware of COVID-19 exposure to you or your child, you MUST inform an administrator at Learning Pathways immediately.**

**What parents should expect:**

- You are required to put on a facemask before walking onto our school campus and maintain a proper social distance from all people while visiting.
- If you do not have a facemask, one will be provided to you at no charge.
- Please download the “Smile Me In” app or type in “School Co” in the app store. The phone app can also be found at <http://SmileMe.In/app>  
Please check your child in and out of our school each day using this app. It is functional up to 150’ away from our school. A link will be provided instructing you how to enroll yourself in “Smile Me In”.
- Parents will be asked to not enter a classroom or any school building unless it is necessary.
- If you must enter a classroom, you will be required to wear a facemask and submit to having your temperature taken with one of our infra-red touchless thermometers.
- If you must enter a classroom, you are required to first ask for permission from an administrator. Please keep your visit as brief as possible.
- Hand sanitizer dispensers, facemasks, and Lysol wipes will be available at the entrance of both schools. Hand sanitizer dispensers are also available outside every classroom door.
- Thermal temperature kiosks have been installed inside the entrance of our Willow Glen school and in every room at our Cambrian Park school.
- Upon arriving, children will have their temperature taken and recorded by a teacher using either the temperature kiosk or a touchless infrared thermometer.
- If anyone has a temperature of 100.4°F/38°C or higher they will be excluded from our school and be required to leave our campus.
- Staff and children will be monitored throughout the day for any signs of possible illness.
- If a staff member is experiencing acute respiratory illness, they will not return to work for at least 7 days from the initial onset of symptoms. A COVID-19 test will be highly recommended.
- At our Cambrian Park school, the Butterfly room and Dragonfly room children will be greeted outside their classroom’s specific door and taken into the classroom by a teacher.
- The Hummingbird room children will enter through our Main Office and escorted into the room by a teacher.
- The Sun room, the Star room, and the Kindergarten children will be met outside their classrooms and be escorted into each classroom by a teacher.

- At our Cambrian Park school, if an activity is ongoing and there is no teacher in your child's classroom when you arrive, you must bring your child to the Main Office and have their temperature taken. Your child will then be escorted to where their class is located on campus.
- Willow Glen school students will line up outside the entrance door. A teacher will escort them to their classroom.
- Departure will be conducted in a similar way. You will be asked to remain outside the classroom and your child will be brought to you.
- At the end of a day, if there are no children in your child's classroom, you may enter to gather his/her personal items and projects if you wish.
- At our Cambrian Park school, if you arrive while your child is on our playground, you may walk onto our playground to retrieve your child, or we can bring your child to you.
- At the Willow Glen school, if you arrive while your child is on the playground, please get the attention of one of the teachers and your child will be escorted to you. You may then enter your child's classroom to retrieve their personal items or projects.
- Lunches and snacks may be brought to school in re-usable containers, but we ask that you please take them home every night and thoroughly wash/disinfect them.
- Please have your child bring in their own personal water bottle. Remember to take it home every night for a thorough cleaning/disinfecting.
- All drinking fountains have been covered or shut off. If your child does not have a water bottle, drinking water will be available and dispensed from large thermos containers using disposable paper cups.
- Areas that are touched by hands during the day (toilets, counters, table tops, cots, outdoor play structures, etc.) are disinfected at least twice daily.
- While children are napping, their cots will be kept at a minimum of 3' apart from each other and be arranged so the head and foot of each bed alternate in opposite directions.
- Kindergarten desks have been positioned to keep the children at least 3' apart while sitting at their desks, as recommended by the CDC.
- Lightweight Plexiglass "Desk-shields" will be available for Kindergarten use.
- We have extended the indoor environment to the outdoors and classes are brought outside as often as possible. For the Cambrian Park school, safe outdoor classrooms are being established at the front and back of building 3 and the back of building 5. At the Willow Glen school, the teachers will

teach the children outside on the tables with umbrellas or on the grass area as weather allows. Shade tents will be available as needed.

- Children will remain in groups as small as possible. The same children and their teachers will remain only with their group whenever possible. The only exception to this rule will be when the children are outdoors. The State and County allows up to 60 people (adults and children) on a supervised playground simultaneously.
- Windows will be open to ventilate classrooms before and after children arrive.
- HEPA large room air purifiers have been installed in every classroom at our Cambrian school.
- At our Willow Glen school, forced fresh air fans have been installed and will be switched on while the children are indoors.
- Activities for smaller groups, classroom furniture, and play spaces have been reorganized to maintain adequate social separation whenever possible.
- All classrooms will implement and enforce strict handwashing guidelines for all staff and children.
- Signs are posted in restrooms and near sinks that convey proper handwashing techniques.

## **Mask wearing**

- You are required to put on a facemask before walking onto our school campus.
- If you do not have a facemask, one will be provided to you at no charge.
- Please provide a mask for your child if possible. If your child does not have facemask, one will be provided to your child at no cost to you.
- Your child is now required by Santa Clara County Licensing to wear a facemask while indoors, except while eating and drinking, and is strongly recommended to do so by the CDC. We will do our best to encourage your child to keep their mask on during the day while indoors. Please assist us and remind them of this rule.
- Teachers are required to wear a facemask at all times, except while eating and drinking, while on campus.

## **COVID-19 Vaccinations**

- If you have not done so yet, please get vaccinated. All family members age 12 and older may do so now. If you need assistance making an appointment, we can help.
- As soon as the Center for Disease Control allows, please consider having your child vaccinated as well.
- All Learning Pathways teachers and staff are required to be vaccinated against COVID-19, unless health conditions preclude them from doing so.
- If a teacher or staff member is unable to be vaccinated due to health considerations, they are required to be tested for the COVID-19 virus twice weekly.

## What can parents do to help?

- Any child, parent, caregiver, or staff showing any symptoms of COVID-19 should not enter our campus or any of our school buildings.
- All parents, children, and staff must stay home if they have a high fever, cough, difficulty breathing or other signs of illness, or if someone in their home has the same symptoms, or if they have had any exposure to another individual who is suspected to have or has been confirmed positive with the COVID-19 virus.
- If a child exhibits signs of illness, we will follow the facility procedures for isolation from the general room population. Parents or caregivers will be notified and be requested to immediately pick up their child.
- All parents, caregivers, and staff are asked to perform a health screening on themselves and their children daily, prior to coming to school. i.e.: *Do you and your child feel well? Do either of you have a high fever or cough?*
- All parents **MUST** notify us if their children were given any fever reducing medications in the prior 24 hours.
- Parents must have their child's physician reports and immunization records on file before their child can attend and these records must be kept up to date for the duration of enrollment.
- Model social distancing when interacting with your child, your family, and our staff.
- Role-play with your child what social distancing looks like by demonstrating the recommended distance.
- Give frequent verbal reminders to your child regarding social distancing.
- Create and act out scripted stories around social distancing, as well as handwashing, proper etiquette for sneezes, coughs, etc.

- Model and practice handwashing before and after eating, after coughing or sneezing, after playing outside, and after using the restroom.
- Explain to your child why it is not healthy to share drinks or food, particularly when sick.
- Practice frequent handwashing by teaching a popular child-friendly song or counting to 20.
- Teach your child to use a tissue to wipe their nose and to cough inside their elbow.
- Conduct visual wellness checks of yourself and your child before coming to school.
- Wash your hands and assist in washing the hands of your child prior to coming to school and after arriving home.
- Label all your child's personal items and keep them in a separate bag to ensure personal items are separate from others.

**If one of our teachers, administrators, or one of our students tests positive for the COVID-19 virus:**

1. The local Department of Health will be notified.
2. Learning Pathways parents from the affected classroom will be notified. We will recommend that all parents and students from the affected classroom be tested for the COVID-19 virus before they return to our school. A notice with specific instructions as required by the local Health Department will be provided.
3. The staff of the affected classroom will be notified, and they will be required to be tested for the COVID-19 virus. If a staff member tests positive, they will be required to remain quarantined at home for a minimum of ten days.
4. The affected classroom will close for a minimum of ten days and be professionally disinfected.
5. The school will remain open unless instructed otherwise by the local authorities.

**Federal, state and local orders and guidance may change frequently. Updates will be provided as needed.**